

***Branchburg Township School District***  
**BUDGET PUBLIC HEARING/REGULAR ACTION MEETING**

April 28, 2022

**Board of Education Conference Room**

**Executive Session - 6:30 p.m.**

**Public Meeting – 7:30 p.m.**

**MISSION STATEMENT**

*The mission of the Branchburg Township School District and Community  
is to inspire our children to learn, think, grow, and excel in life.*

**VISION STATEMENT**

*“Excellence in Education”*

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. EXECUTIVE SESSION**

**WHEREAS** the “Open Public Meetings Act.” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting during which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

**WHEREAS** the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

**BE IT RESOLVED** that the Board of Education of Branchburg now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Legal Issues.

And, be it further,

**RESOLVED** that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or when such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**IV. PLEDGE OF ALLEGIANCE**

**V. STATEMENT OF ADEQUATE NOTICE AND WELCOME**

Welcome to a meeting of the Board of Education of Branchburg. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open

Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Branchburg at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

## **VI. SUPERINTENDENT'S REPORT**

- Recognition of Student Artists
  - George Darios 2<sup>nd</sup> Grade
  - Priyanka Singasane 5<sup>th</sup> Grade
  - Alexa Garretson 8<sup>th</sup> Grade
- 2022-2023 School District Budget Presentation

## **VII. PUBLIC HEARING ON BUDGET AND OTHER COMMENTS – Agenda Items Only**

The Board of Education recognizes the value of public comment on educational issues and school matters of community interest. In support of this position, the law establishes a period of public comment at every board meeting. Individuals wishing to speak must state their name and address. Comments are limited to three minutes per person for a total of 30 minutes. An individual may speak a second time after all others who wish to speak on the topic have been heard.

Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. All statements shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner with due respect for the dignity and privacy rights of others whose legal rights may be affected.

Please note: While it is not the Board's intention to stifle comment on matters of legitimate concern to the school community, the public should be aware that if their statements violate the rights of others under the law governing defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

## **VIII. GOVERNANCE**

- **Report** – Terri Joyce

**(ACTION) It is recommended that Items VIII.A. through VIII.C. be moved upon the recommendation of the Superintendent.**

### **A. Approval of Minutes**

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of March 17, 2022, and the Minutes of the Executive Session and Special Meeting of April 7, 2022.

**B. Approval of Job Description**

It is recommended that the Board approve the following updated job descriptions.

- Human Resources Manager

<b>C. Approval of Harassment, Intimidation, and Bullying Report</b>			
<b>Building</b>	<b>Incident #</b>	<b>Date</b>	<b>Discussion</b>
SBS	SSDS# 037450	2/28/22	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did meet the criteria of H.I.B. as defined in N.J.18A:37-14.
BCMS	SSDS# 039393	2/24/22	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did meet the criteria of H.I.B. as defined in N.J.18A:37-14, and affirms the Board's denial of an appeal from that initial determination.

**(ROLL CALL – ITEMS VIII.A. through VIII.C.)**

**IX. POLICY AND REGULATIONS**

- **Report** – Carmela Noto

**X. EDUCATION**

- **Report** – Olga Phelps

**(ACTION) It is recommended that Items X.A. through X.G. be moved upon the recommendation of the Superintendent.**

**A. Conferences/Travel**

**WHEREAS,** the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

**WHEREAS,** the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

**WHEREAS,** the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

**THEREFORE, BE IT RESOLVED,** that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

<b>Conferences/Workshops</b>	<b>Employee/ Account Number</b>	<b>Date(s)</b>	<b>Registration Fee</b>	<b>Hotel</b>	<b>Meals /Exp.</b>	<b>Tolls/Parking /Mileage</b>	<b>Total</b>
Sewn Circuits Piscataway, NJ	Danielle Puglisi 20-270-200-500-02-649	5/24/22	\$95.00	N/A	N/A	\$11.41	\$106.41
Sewn Circuits Piscataway, NJ	Suzanne Updegrove 20-270-200-500-02-649	5/24/22	\$95.00	N/A	N/A	\$13.65	\$108.65
Nonviolent Crisis Intervention Training Edison, NJ	Sarah Landon 11-000-219-580-03-001-999	5/4/22- 5/5/22	\$1,399.00	N/A	N/A	N/A	\$1,399.00
Nonviolent Crisis Intervention Training Edison, NJ	Anthony Maiorano 11-000-219-580-03-001-999	5/3/22- 5/5/22	\$3,899.00	N/A	N/A	N/A	\$3,899.00

Conferences/Workshops (continued)	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
Masterminds: Solving Problems, Sharing Courage Virtual	Matthew Barbosa 11-000-240-580-02-000-020	6/28/22 7/14/22 7/28/22 8/9/22	\$400.00	N/A	N/A	N/A	\$400.00
Purposeful Play Virtual	Kelly Boyle 20-270-200-500-02-649	6/1/22	\$279.00	N/A	N/A	N/A	\$279.00
Restorative Discipline: Help Your Students Improve Their Behavior Virtual	Rocco Fornaro 20-270-200-500-02-649	4/29/22	\$159.00	N/A	N/A	N/A	\$159.00
Paper and Cardboard Engineering Piscataway, NJ	Danielle Puglisi 20-270-200-500-02-649	5/11/22	\$95.00	N/A	N/A	\$9.73	\$104.73
Social Work Supervision Virtual	Margaret Ryan 20-270-200-500-02-649	8/12/22- 8/14/22	\$350.00	N/A	N/A	N/A	\$350.00
Legal One – Tenure and Evaluation Law Virtual	Enea Yard 11-000-230-580-01-303	5/4/22	\$15.00	N/A	N/A	N/A	\$15.00
Staff Evaluations, Renewals and Tenure Acquisition Issues Virtual	Enea Yard 11-000-230-580-01-303	5/5/22	\$50.00	N/A	N/A	N/A	\$50.00
Legal One – Progressive Supervisions and Corrective Action Plans Virtual	Enea Yard 11-000-230-580-01-303	5/24/22	\$50.00	N/A	N/A	N/A	\$50.00

B. Approval of Revision of Vendors						
Vendor	Account Number	Cost	Dates	From Total	To Total	Discussion
Therapy Source Staffing Solutions	11-000-219-320- 03-181-340	\$485 (per evaluation)	3/4/22- 6/30/22	\$3,880 (not to exceed)	\$9,700 (not to exceed)	Psychological Evaluations for IEP Students
Preferred Special Services, LLC	11-000-216-320- 03-456-800	\$45 (per PT unit) \$200 (per evaluation)	9/1/21- 6/30/22	\$40,000 (not to exceed)	\$48,700 (not to exceed)	Physical Therapy Services for IEP Students

C. Approval of Student Teachers/Fieldwork					
Name	College/University	Certification	Location	Dates	Discussion
Domenique Patrick	Centenary University	Preschool through Grade 3 & TOSD	WES	9/1/22-4/30/23	Cooperating Teachers: Dawn Eelman (Fall) and Erica Viel (Spring)
Caitlin Farewell	Raritan Valley Community College	Occupational Therapist	SBS	9/19/22-12/5/22 45 total clinical hours	Cooperating Teacher Diane Scholp
Antonia DaSilva	Purdue University Global	BCBA	District	7/1/22-8/30/22	Fieldwork hours of 10 hours per week for 6 weeks

D. Approval of Service Project				
School	Group	Event Coordinator	Dates	Purpose
SBS	Whole School	Kristen Kries Nina Manger	4/29/22-5/26/22	As part of Stony Brook's Memorial Day celebration, to support our veterans we will be collecting personal care items. Students will bring in the items and they will be collected to be given to Community Hope: Hope for Veterans an organization that arranges for the items to be distributed to our veterans.

E. Approval of 2021-2022 Out of District Program					
Program/Location	Account Number	Student ID #	Tuition	Dates	Total Cost
Collier Youth Services Wickatunk, NJ	11-000-100-566-03-109-000	7130617798	\$17,732	3/31/22- 6/24/22	\$17,732

F. Approval of Field Trips			
Trip	Coordinator	Grade	Purpose
Meadowbrook Day Camp Long Valley, NJ	Matthew Barbosa	8	8 <sup>th</sup> Grade Graduation Picnic.
Somerville High School Somerville, NJ	Deborah Volpe Kristen Cardona	8	Student mixer with 8 <sup>th</sup> grade Somerville students.
Raritan Valley Community College Branchburg, NJ	Carrie Santoro	5	Trip to the planetarium supports the science curriculum about earth's systems and human activity.
Red Mill Museum Village Clinton, NJ	John Gottshalk	4	Trip supports the social studies curriculum of colonial life.

G. Approval of Acceptance of Grant Funds					
Grantor	Grant Name	Requester	Location	Check #	Amount
Branchburg Education Foundation	Author's Day	Cristina Pernini Michelle Dooley	Whiton	1301	\$6,550

**(ROLL CALL - ITEMS X.A. through X.G.)**

**XI. HUMAN RESOURCES**

- **Report** – Terri Joyce

**(ACTION) It is recommended that Items XI.A. through XI.L. be moved upon the recommendation of the Superintendent.**

A. Approval of Leave				
Employee #	Account Number	Type of Leave	Dates	Discussion
4578	11-000-270-160-01-462	Paid Sick Leave	3/17/22-6/30/22	Estimated date of return is 9/1/22
5283	11-000-270-160-01-462	Paid Sick Leave	3/14/22-6/30/22	Estimated date of return is 9/1/22
4340	11-000-240-105-01-336-020	Paid Sick Leave	3/22/22-5/15/22	Estimated date of return is 5/16/22
5746	11-000-270-160-01-462	Paid Sick Leave	4/19/22-5/11/22	Estimated date of return is 5/12/22
5764	11-204-100-106-01-059-090	Paid Sick Leave FMLA	4/19/22-4/25/22 (AM) 4/28/22 (PM) – 6/17/22	Estimated date of return is 9/1/22

B. Approval of 2022-2023 Reappointment of Non-Tenured Teachers			
Name	Position	Contract Year	
Lauren Amato	Teacher	4	
Ludmila Battista	Teacher	4	
Paul Cutaneo	Special Ed. Teacher	4	
Allison Elik	Science Teacher	4	
Samantha Hoag	Art Teacher	4	
Maritcelly Mendez	O.T.	4	
Lauren Ross	Behaviorist	4	
Isabella Russo	4th Grade Teacher	4	
Emma Ryan	Special Ed. Teacher	4	
Matthew Zimmerman	Teacher	4	
Melissa Donaway	Teacher	3	
Jaclyn Furnari	Teacher	3	
Emily Hansen	Special Education Teacher	3	
Lorien Holderbaum	Special Education Teacher	3	
Emily Lloyd	Teacher	3	
Karen Palko	Teacher	3	
Denise Shaughnessy	School Nurse	3	
Ling Zhang	School Nurse	3	
Victoria Avila	Teacher	2	
Tara Bisson	School Social Worker	2	
Amanda Disbrow	Teacher	2	
Bethann Harrington	School Social Worker	2	
Madison Hill	Teacher	2	
Victoria Kelley	Teacher	2	
Anthony Maiorano	School Social Worker	2	
Colleen Nejme	Teacher	2	
Katie O'Shea	Teacher	2	
Nicole Orzel	Physical Education Teacher	2	
Monique Owczarek	Teacher	2	
Kristen Perrine	Teacher	2	
Ruth Pluymers	Teacher	2	
Jennifer Racine	Teacher	2	
Kathleen Schunk	Teacher	2	
Candace Sharrow	Teacher	2	

\*Salaries are pending BTEA negotiations. Salary, step, and level will remain at the approved salary in the 21-22 school year.

C. Approval of 2022-2023 Reappointment and Granting of Tenure Teachers			
Name	Position	Hire Date	Tenure Date
Meghan Castellano	Speech Language Pathologist	9/1/18	9/2/22
Kelly Evans	Physical Education Teacher	9/26/18	9/27/22
Cory Hanna	Physical Education Teacher	9/1/18	9/2/22
Joseph Larramendia	Technology Teacher	9/1/18	9/2/22
Marissa McKenna	Teacher	9/1/18	9/2/22
Vincenzina Mlenak	Special Education Teacher	2/19/19	2/20/23
Amanda Perez	Special Education Teacher	9/1/18	9/2/22
Alyssa Riva	French Teacher	9/1/18	9/2/22
Brienne Rodriguez	ESL Teacher	1/2/19	1/3/23

\*Salaries are pending BTEA negotiations. Salary, step, and level will remain at the approved salary in the 21-22 school year

D. Approval of Reappointment of 2022-2023 Non-Tenured Clerks			
Name	Location	Position	Contract Year
Elli Kuras	Stony Brook Elementary School	Clerk	3
Vedha Saranathan	Board of Education	Clerk	2

\*Salaries are pending BTEA negotiations. Salary, step, and level will remain at the approved salary in the 21-22 school year.

E. Approval of Reappointment of 2022-2023 Non-Tenured Assistant Principals				
Name	Location	Position	Contract Year	Salary
Chris Derflinger	Whiton Elementary School	Assistant Principal	2	\$100,685.70
Beth Stanton	Branchburg Central Middle School	Assistant Principal	4	\$103,857.30

F. Approval of Revision of Extra Duty Pay					
Name	Account Number	From	To	Dates	Discussion
Alyssa Riva	11-130-100-101-01-021-020	\$41 per hour (not to exceed 5 hours per week)	\$41 per hour (not to exceed 8 hours per week)	4/1/22-6/17/22	Alyssa will write lesson plans and grade additional French sections.

G. Approval of Substitutes			
Name	Position	Rate	Dates
Erin Devine	Substitute Teacher/Substitute Instructional Aide (subject to delivery of documents)	\$110/\$90 per day	4/28/22-6/30/22
Garrett Cecere	Substitute Teacher/Substitute Instructional Aide (subject to delivery of documents)	\$110/\$90 per day	4/28/22-6/30/22
Hebat-Allah El-Dewak	Substitute Teacher/Substitute Instructional Aide	\$110/\$90 per day	3/25/22-6/30/22
Shobhit Jain	Substitute Teacher/Substitute Instructional Aide (subject to delivery of documents)	\$110/\$90 per day	4/28/22-6/30/22
Joselyn Navarro	Substitute Teacher/Substitute Instructional Aide	\$110/\$90 per day	4/28/22-6/30/22
Dawn Solari	Substitute Teacher/Substitute Instructional Aide (subject to delivery of documents)	\$110/\$90 per day	4/28/22-6/30/22

H. Approval of Revision of Leave			
Employee #	Account Number	From	To
5902	11-120-100-101-01-012-090	Paid Sick Leave: 3/7/22-4/8/22	Paid Sick Leave: 3/17/22-3/30/22 (AM) FMLA: 3/30/22 (PM) – 4/8/22
5932	11-000-270-160-01-462	Paid Sick Leave: 3/14/22-4/5/22 FMLA: 4/6/22-4/8/22	Paid Sick Leave: 3/14/22-4/5/22 FMLA: 4/6/22-5/24/22
5516	61-910-310-110-01-001	Paid Sick Leave: 1/3/22-4/8/22	1/3/22-5/8/22

I. Approval of Retirements				
Name	Account Number	Position	Location	Effective Date
Marie Cinque	11-424-100-178-01-013-020	Teacher	BCMS	6/30/22
James Landry	11-120-100-101-01-012-060	Permanent Substitute Teacher	SBS	6/30/22

J. Approval of Personnel								
Name	Account Number	Position	Locatio	Step	Level	Salary	Dates	Discussion
Jennifer Baccarini (subject to delivery of documents)	11-000-218-104-01-141-060	MLR Guidance Counselor (no tenure accrual)	SBS	1	BA	\$59,449.00 (prorated)	5/9/22-6/30/22	MLR for employee #5707
Jasbir Chahal (subject to delivery of documents)	11-215-100-106-01-059-090	Leave Replacement Instructional Aide (Full-Time)	WES	1	NA	\$19,094.60 (prorated)	5/2/22-6/30/22	LR for employee #5764

<b>J. Approval of Personnel (continued)</b>								
Name	Account Number	Position	Locatio	Step	Level	Salary	Dates	Discussion
Razel Gatti	11-230-100-106-01-777-020	Instructional Intervention Aide	BCMS	1	NA	\$19,094.60 (prorated)	4/29/22- 6/30/22	Replacing Keith LaBadie

<b>K. Approval of Resignations</b>				
Name	Account Number	Position	Location	Effective Date
Alison Beebe	11-120-100-101-01-012-090	1 <sup>st</sup> Grade Teacher	WES	6/30/22
Nicholas Branco	11-000-222-110-01-259-999	Technology Support Technician	BOE	4/22/22

<b>L. Approval of Extra Duty Pay</b>					
Name	Account Number	Position	Rate	Dates	Discussion
Laurie Gorman	11-000-240-105-01-336-020	School Clerk	\$28.54 per hour (not to exceed 12 hours per week)	4/19/22-5/12/22	Coverage in daily responsibilities within BCMS office

**(ROLL CALL – ITEMS XI.A. through XII.L.)**

**XII. BUSINESS**

- **Report** – Vince Carpentier

**(ACTION)** It is recommended that Items XII.A. through XII.Z. be moved upon the recommendation of the Superintendent.

**APPROVAL OF 2022-2023 SCHOOL DISTRICT BUDGET**

**A. Approval of Final Budget**

**BE IT RESOLVED** to approve the 2022-2023 School District Budget for submission as follows:

	<b>General Fund</b>	<b>Special Revenues</b>	<b>Debt Service</b>	<b>Total</b>
Expenditures	\$50,441,719	\$462,939	\$2,091,538	\$52,996,196
Anticipated Revenues	6,824,720	\$462,939	0	\$7,287,659
Taxes to be Raised	\$43,616,999	0	\$2,091,538	\$45,708,537

**Maximum Travel**

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditures, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

**BE IT RESOLVED** that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$63,200 for the 2022-2023 school year. The maximum travel expenditure amount for the 2021-2022 school year is \$76,475, of which \$8,478.35 has been spent and \$816.92 is encumbered to date.

**BE IT FURTHER RESOLVED**, the Board of Education establishes, for regular district business travel only, an annual maximum amount per employee of \$500 for which board approval is not required in 2022-2023.

**Capital Reserve**

**BE IT RESOLVED** that the Board of Education includes in the budget a capital reserve withdrawal in the amount of \$1,547,248 for capital projects as detailed in the

tentative budget which includes the roof replacement, boiler replacement, and the HVAC upgrade in the locker room at Branchburg Central Middle School.

**Professional Spending**

**BE IT FURTHER RESOLVED**, the Board of Education pursuant to N.J.A.C. 6A:23A-5.2, establishes for public relations and each type of professional service, a maximum level of spending in the 2022-2023 budget as follows:

<b>Service</b>	<b>Not to Exceed</b>
Legal	\$ 50,000
Auditing	\$ 47,500
Special Education Related Services	\$380,000
Architect/Engineering	\$500,000

**B. Bill List**

It is recommended that the Board approve the List of Bills for the period March 18, 2022 through March 31, 2022, totaling \$808,736.09, and for the period April 1, 2022 through April 8, 2022, totaling \$71,247.75, and for the period April 9, 2022 through April 28, 2022, totaling \$2,487,146.53, and ratify the Payroll for the period March 16, 2022 through March 31, 2022, totaling \$1,002,728.07, and for the period April 1, 2022 through April 8, 2022, totaling \$989,150.93, and for the period April 9, 2022 through April 29, 2022, totaling \$969,159.02.

**C. Secretary’s Report**

The Report of the Secretary for March 2022 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Thomas M. Venanzi, Interim Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District’s financial obligations this fiscal year.

It is recommended that the Secretary’s Report for March 2022 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the 2021-2022 fiscal year.

**D. Treasurer’s Report**

It is recommended that the Treasurer’s Report for the month of March 2022 be accepted and filed.

**E. Line Item Transfers**

It is recommended that the Board accept the list of Line Item Transfers for the month of March 2022.

**F. Monthly Transfer Report**

It is recommended that the Board approve the March 2022 Monthly Transfer Report.



**G. Approval of Contract for School Physicians**

It is recommended that the Board approve a contract with the Hunterdon Family Medicine at Bridgewater in the amount of \$5,500 for the 2022-2023 school year with funding to be paid through account #11-000-213-330-01-129, and sufficient funds are available in the 2022-2023 budget.

**H. Approval of Shared Services Agreement**

**BE IT RESOLVED**, that, pursuant to the Uniform Shared Services and Consolidation Act, the Board of Education hereby approves and authorizes the execution of a Shared Services Agreement with the Readington Township Board of Education for the provision of pupil transportation services to students of both school districts for the period July 1, 2022 to June 30, 2023 with terms and conditions set forth therein.

**I. Approval of Shared Services Agreement**

**BE IT RESOLVED**, that, pursuant to the Uniform Shared Services and Consolidation Act, the Board of Education hereby approves and authorizes the execution of a Shared Services Agreement with the Readington Township Board of Education for the shared use of the transportation garage space/bays for both school districts for the period July 1, 2022 to June 30, 2023 with terms and conditions set forth therein.

**J. Approval of Resolution Authorizing the Disposal of Technology Equipment**

It is recommended that the Board approve the following resolution authorizing the disposal of technology equipment through GovDeals.

**WHEREAS**, the School District is the owner of certain technology equipment which is no longer needed for public use; and

**WHEREAS**, the Board of Education is desirous of selling said technology equipment in “as is” condition without express or implied warranties.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Education of Branchburg Township in the County of Somerset, as follows:

- (1) The sale of the technology equipment shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Board of Education.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) The technology equipment to be sold is as follows:

10 Catalyst Cisco Switches 3500 XL 3X24	1 Catalyst Cisco Switches 3560 48P Series
5 Catalyst Cisco Switches 3560 G Series	1 Cisco System WSC65004-E Router
1 Catalyst Cisco Switches 3560 24 Series	3 Catalyst Cisco Switches 3750 Series routers
1 Catalyst Cisco Switches 3560 24G Series	1 Catalyst Cisco Switches 2960 Series routers

- (5) The technology equipment identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said equipment.
- (6) The School District reserves the right to accept or reject any bid submitted.

**K. Approval of Resolution Authorizing the Disposal of three School Buses**

It is recommended that the Board approve the following Resolution authorizing the disposal of three school buses through GovDeals.

**WHEREAS**, the School District is the owner of certain school buses which are no longer needed for public use; and

**WHEREAS**, the Board of Education is desirous of selling said school buses in “as is” condition without express or implied warranties.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Education of Branchburg Township in the County of Somerset, as follows:

- (1) The sale of the school buses shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Board Education.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) The school buses to be sold are as follows:
- 1-2014 Chevy/Van Con School Bus 16 Passenger  
VIN# 1GB0G2BAXC1181818 Van #8
  - 1-2015 GMC/ Thomas School Bus 14+2WC Passenger  
VIN# 1GD373BG1E1137806 Van #9
  - 1-2010 Chevy/Thomas School Bus 24 Passenger  
VIN# 1GBJG31K291171930 Van #10
- (5) The school buses identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said school buses.
- (6) The School District reserves the right to accept or reject any bid submitted.

**L. Approval of Transportation Jointure with Readington Township Board of Education**

It is recommended that the Board approve the Joint Transportation Agreement between the Branchburg Township Board of Education and the Readington Township Board of Education for the following 2022-2023 routes.

Host	Service	Cost to Readington
<b>Branchburg Township Board of Education</b>	To-and-From Readington Township MS & Holland Brook School July 1, 2022 – June 30, 2023	1 Bus @ \$40,040.24
	On an as needed basis to cover Readington Routes July 1, 2022 – June 30, 2023	\$35.26 per hour per bus (Sub Driver & Bus)
	On an as needed basis to cover Readington Routes July 1, 2022 – June 30, 2023	\$45.35 per hour per bus (Contracted Driver & Bus)
	On an as needed basis to cover Readington Routes July 1, 2022 – June 30, 2023	\$67.29 per hour per bus (Mechanic Driver & bus)
	To-and-From ESY Out of District School on an as needed basis July 1, 2022 – August 31, 2022	\$35.26 per hour per bus (Sub Driver & Bus)
	To-and-From ESY Out of District School on an as needed basis July 1, 2022 – August 31, 2022	\$45.35 per hour per bus (Contracted Driver & Bus)
	To-and-From ESY Out of District School on an as needed basis July 1, 2022 – August 31, 2022	\$26.32 per hour per bus (Aide)
	Athletics and Field Trips July 1, 2022 – June 30, 2023	\$35.26 per hour per bus (Sub Driver & Bus)
	Athletics and Field Trips July 1, 2022 – June 30, 2023	\$45.35 per hour per bus (Contracted Driver & Bus)
	Athletics and Field Trips July 1, 2022 – June 30, 2023	\$67.29 per hour per bus (Mechanic Driver & bus)

**M. Approval of Transportation Jointure with Bridgewater/Raritan Board of Education**

It is recommended that the Board approve the Joint Transportation Agreement between the Branchburg Township Board of Education and the Bridgewater/Raritan Board of Education for the following 2022-2023 routes.

Host	Service	Cost to Bridgewater/Raritan
<b>Branchburg Township Board of Education</b>	Special Requests To-and-From School on an as needed basis July 1, 2022 – June 30, 2023	\$59.97 per hour per bus (Driver & Bus)
	To-and-From ESY Out of District School on an as needed basis July 1, 2022 – August 31, 2022	\$59.97 per hour per bus (Driver & Bus)
	To-and-From ESY Out of District School on an as needed basis July 1, 2022 – August 31, 2022	\$34.75 per hour per bus (Aide)
	Athletic and Field Trips September 1, 2022 – June 30, 2023	\$59.97 per hour per bus (54 Passenger School Bus)
	Athletic and Field Trips September 1, 2022 – June 30, 2023	\$59.97 per hour per bus (24 Passenger School Bus)

**N. Approval of Transportation Jointure with Somerville Board of Education**

It is recommended that the Board approve continuation of the Joint Transportation Agreement between the Branchburg Township Board of Education and the Somerville Board of Education with the Somerville Board of Education paying the Branchburg Township Board of Education for providing school buses for the following 2022-2023 school year:

Host	Service	Cost to Somerville
Branchburg Township Board of Education	Somerville High School to Somerset Vo-Tech Shuttle 7:30 a.m. & 2:15 p.m. September 1, 2022 – June 30, 2023	\$7,806.23
	Special Request for To-and-From School on an as needed basis July 1, 2022 – June 30, 2023	\$59.97 per hour (Driver & Bus)
	To-and-From ESY Out of District School on an as needed basis July 1, 2022 – August 31, 2022	\$59.97 per hour per bus (Driver & Bus)
	To-and-From ESY Out of District School on an as needed basis July 1, 2022 – August 31, 2022	\$34.75 per hour per bus (Aide)
	Athletic and Field Trips July 1, 2022 – June 30, 2023	\$59.97 per hour per bus (54 Passenger School Bus)
	Athletic and Field Trips July 1, 2022 – June 30, 2023	\$59.97 per hour per bus (24 Passenger School Bus)

**O. Approval of Shared Services Agreement**

**BE IT RESOLVED**, that, pursuant to the Uniform Shared Services and Consolidation Act, the Board of Education hereby approves and authorizes the execution of a Shared Services Agreement with the Somerville Board of Education for the provision of pupil transportation services to certain special education students attending out-of-district schools, to and from their schools and homes, for the period July 1, 2022 to June 30, 2023 with terms and conditions set forth therein.

**P. Acceptance of Donation from Ms. Jessica Jacob**

It is recommended that the Board accept the donation from Ms. Jessica Jacob of one violin in case, one french horn in case, and one music stand, to Branchburg Central Middle School, with many thanks for her generosity to the children of the Branchburg Township School District.

**Q. Approval of Transportation Jointure with Somerville Board of Education**

It is recommended that the Board approve the Joint Transportation Agreement between the Somerville Board of Education and the Branchburg Township Board of Education, with the Branchburg Township Board of Education paying the Somerville Board of Education for providing school buses for the following 2021-2022 school year:

Host	Service	Cost to Branchburg
Somerville Board of Education	To-and-From Piscataway Regional Day/Bright Beginnings/ Future Foundations March 21, 2022 – June 30, 2022	No Cost
	To-and-From NuView School March 7, 2022 – June 30, 2022	\$140.00 per diem

**R. Approval of 2022-2023 School Year Food Service Company**

It is recommended that the Board approve Maschio's Food Services, Inc., as the food service management company for the 2022-2023 school year in accordance with N.J.S.A. 18A:18A-42, with a management fee for the 2022-2023 school year of \$18,563.58 and a minimum profit guarantee of \$45,000.00.

**S. Approval of Lunch Prices for the 2022-2023 School Year**

It is recommended that the Board approve the following School Lunch Prices for the 2022-2023 school year:

<b>Item</b>	<b>2022-2023</b>
Student Lunch - Elementary	\$3.10
Student Lunch - Middle	\$3.25
Adult Lunch	\$4.00

**T. Approval of Removal and Reinstallation of Solar Panels due to Roof Replacement Project**

It is recommended that the Board approve the following resolution regarding costs to be incurred for the removal and reinstallation of solar panels due to the roof replacement project at the Branchburg Central Middle School:

**WHEREAS**, the Board approved a contract for the partial roof replacement at the Branchburg Central Middle School; and

**WHEREAS**, the portion of the roof that is to be replaced has solar panels that were installed as part of a power purchase agreement between the Board and Somerset Solar I; and

**WHEREAS**, the power purchase agreement between the parties indicates when it is necessary to remove and reinstall or shut down and re-initiate the operation of the solar panels due to an action by the Board, the Board shall reimburse Somerset Solar I for its actual out of pocket costs plus 10% overhead. Further, the Board shall reimburse Somerset Solar I for the loss of production during the period of removal or shutdown; and

**WHEREAS**, Somerset Solar I has provided the projected cost of the out of pocket expenses and loss of production as follows:

Project management	\$ 52,800.00
Electrical contractor	\$136,800.00
Permitting fees	\$ 1,767.78
Building materials	\$ 10,545.47
10% Overhead	\$ 20,191.31
<b>Total Not to Exceed Out of Pocket Cost</b>	<b>\$222,104.56</b>
Cost of Loss of Production	\$12,004.04
<b>Total Cost of Project</b>	<b>\$234,108.60</b>

**WHEREAS**, sufficient funds are available in the 2021-22 budget in account number 12-000-400-450-04-612;

**NOW THEREFORE BE IT RESOLVED**, that the Board approve the proposal submitted in accordance with the power purchase agreement with Somerset Solar I in an amount not to exceed \$234,108.60 for the removal and reinstallation of solar panels at the Branchburg Central Middle School

**U. Approval of Group Medical Insurance Provider**

It is recommended that the Board approve an Agreement with Horizon Blue Cross Blue Shield to provide medical insurance coverage, pursuant to its terms, for the period July 1, 2022 to June 30, 2023.

**V. Approval of Group Prescription Insurance Provider**

It is recommended that the Board approve an Agreement with Benecard Services, LLC to provide prescription insurance coverage, pursuant to its terms, for the period July 1, 2022 to June 30, 2024.

**W. Approval of Amendment to the Agreement with Delta Dental of New Jersey**

It is recommended that the Board approve the Amendment to the Agreement with Delta Dental of New Jersey, pursuant to its terms, for the period July 1, 2022 to June 30, 2024.

**X. Approval of Employee Assistance Program (EAP) with Robert Wood Johnson/Barnabas HealthCare**

It is recommended that the Board approve an Agreement with Robert Wood Johnson/Barnabas HealthCare to provide an Employee Assistance Program (EAP) to all employees of the district and their dependents, including children up to age 26, at the following rates:

Effective Date	Rate
July 1, 2022 through June 30, 2023	\$5,580

**Y. Approval of Basin Flood Testing for Old York Parking Lot Project**

It is recommended that the Board of Education approve the proposal submitted by Melick-Tully & Associates to perform test pits and basin flood testing for stormwater facilities as required by the Branchburg Township Engineer for the proposed parking lot project at Old York School at a cost of \$13,585. Sufficient funds are available in the 2021-2022 budget in account number 12-000-400-450-07-612.

**Z. Approval of Agreement Covering Continuing Disclosure Agent Services**

It is recommended that the Board approve an Agreement between Phoenix Advisors, LLC and the Branchburg Township Board of Education to continue to act as Continuing Disclosure Agent and Independent Registered Municipal Advisor for fiscal year 2022-2023 at a fee of \$1,100 to be paid from account #11-000-230-339-01-001, and sufficient funds are available in the 2022-2023 budget.

**(ROLL CALL - ITEMS XII.A. through XII.Z.)**

**XIII. PUBLIC COMMENT**

**XIV. BOARD LIAISON REPORTS**

<b>Group</b>	<b>Representative</b>
Somerville Liaison/Board Member	Kristen Fabriczi
Parent Teachers Organization	Bob Maider
Somerset County Educational Services Commission	Jonathan Sarles
N.J.S.B.A./S.C.S.B.A Representative	Vince Carpentier
Branchburg Township Liaison	Terri Joyce
Emergency Management Planning Committee	Elizabeth Nastus
Branchburg Education Foundation	Keerti Purohit
Branchburg SEPAG - Special Education Parents Advisory Group	Cathy Curcio

**XV. EXECUTIVE SESSION****XVI. ADJOURNMENT**